



# St. Louis Grammar School

Principal Mr Sean Rafferty B.Ed, M.Ed, PQH (NI)

Cullybackey Road  
BALLYMENA  
BT43 5DW

7<sup>th</sup> March 2018

Dear Parent

Our Board of Governors, like that of other schools, is being re-constituted at present. This is a legal requirement of all schools required by DENI (1986 Education Order).

We are at first stage in the process which **requires a parent of a current student** at the school to be nominated. A nomination can only be made by current parents and permission has been sought and agreed by the nominee. A Parent Representative will serve for a 4 year term and normally will be expected to attend meetings, lasting 1 – 1½ hours every six weeks or so to participate in the governance of the school.

The role will be to work with other Board of Governor colleagues to represent views from a parental perspective. Full training will be given by the Education Authority to the successful candidate. The greatest requirement is a willingness to contribute meaningfully to the school governance and enable the school to reflect the needs of the school community. We really value parental involvement in the Governance of our school and hope you will consider the post.

**Nominations will open on Thursday 8<sup>th</sup> March and close on Thursday 15<sup>th</sup> March 2018 at 12 noon.**

Please complete nomination form below, if you wish to nominate a candidate, and return to Mrs T. Weir, Principal's Secretary, by 15<sup>th</sup> March 2018 at 12 noon. **Please ensure you have sought permission before nomination of a candidate.**

**If there is more than one nominee, then we will move to stage 2 of process which will require an election.**

Yours faithfully

Mr S. Rafferty  
Secretary to the Board of Governors

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## Election of Parent Governor March 2018

I/We \_\_\_\_\_ parent(s) of \_\_\_\_\_

wish to nominate \_\_\_\_\_ parent of \_\_\_\_\_  
as Parent Representative on St Louis Grammar School Board of Governors for 2018 – 2022 term.

Signature \_\_\_\_\_

